

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 26th October 2021 at 6.30pm at The Eldwick Church, Otley Road, Eldwick, BD16 3EQ

Councillors present: Beckwith, Carney, Clough, Drucquer, Gibbons, Goode, Kirdale, Miah, Owen, Williams

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield-Smith (Deputy Clerk)

Members of the public: Three (four for part of the meeting)

2122/123 Chair's remarks

The Chair welcomed members of the public and councillors to the meeting, and reported the following:

- Covid numbers remain high in the district, therefore need to remain vigilant and continue to follow government advice.
- Potential problems with fireworks in area over next couple of weeks: the local Ward Officer has advised that there will be extra support by police etc. for extra patrols over next ten days.
- 'Light in the Balance' in Market Square in Bingley from 3rd to 6th November, using the trees to create an immersive experience, has been shared by Bradford Council: please can Councillors share this post from Facebook page to ensure it is widely publicised.
- Remembrance Day service on Sunday 14th November in the town centre, and also services in Eldwick and Gilstead.
- Christmas lights installed last week: switch-on event on Saturday 27th November.
- Co-option process for the Priestthorpe ward vacancy will be agreed in this meeting and publicised tomorrow.
- Litter picking took place last Saturday: would be good to have more support from Councillors for this, and for them to order litter picks in their own wards.
- Thanks to all Councillors and residents who serve on Council's Committees and Working Groups to help support projects and enhance life in Bingley for all residents.
- It was agreed to move item 2122/134 to follow item 2122/129 to allow Councillor Miah to leave the meeting.

2122/124 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Barton, Heseltine, Malik, Truelove and Winnard.

2122/125 Disclosures of interest

Councillor Carney expressed an interest in item 2122/129 as a member of the Friends of Bingley Pool, and item 2122/142, as a member of Bingley Remembrance Group.

No written requests for dispensation had been received.

1

Chair.....

Date.....

2122/126 Minutes of previous meeting

Resolved to approve the minutes of the Full Town Council meeting held on 28th September 2021 as a correct record.

2122/127 Confidential items due to be discussed after item 2122/148

Resolved that there were no extra items to be discussed after item 2122/148.

2122/128 Public participation

- Questions/observations from members of the public:
 1. A member of the public who is the Chair of the Friends of Prince of Wales Park expressed concern regarding the future status of the Lodge, an inhabitable Victorian building. The Friends were invited to a meeting with Bradford Council to assess the building, which would cost an estimated £180,000 to refurbish, and has been valued at £75,000. Their options include looking for expressions of interest in the building, as they have no intention to re-let, and it may come up for sale by auction or otherwise. The member of the public voiced concerns regarding the future of this building, due to the loss of other buildings in the town which he fought to preserve, such as the technical school. He suggested that a refurbished Lodge would need a business plan to maintain, and could create a community space, museum etc. however the cost is prohibitive, and for a Community Asset Transfer to take place the building would need to be in a fit state to pass on. He asked that that Town Council monitor the situation closely.
 2. Another member of the public thanked the Chair of the Friends of the Prince of Wales Park for raising this concern, and expressed similar sentiments regarding the future of Bingley Town Hall.

The Chair asked for the Council to be kept informed on any developments.

2122/129 Ongoing items

- a) Bingley Pool: Andrew Morris, one of the Trustees of the Friends of Bingley Pool, provided an update on the pool, the official status of which has been as temporarily closed pending discussions with Bradford Council. He reported that a meeting had taken place with Bradford Council's representative at the Department of Place, as the Friends of Bingley Pool had been scheduled to have a Community Asset Transfer (CAT) of the pool, however earlier this year the dilapidated state of the building, including falling plaster, became clear. This has impacted on the CAT, which was predicated on the pool being in good condition to hand over, and is now in a neglected condition, therefore not consistent with business plan of a CAT. Bradford Council have advised that the most recent appraisal of the pool completed a repair cost assessment of £1.5m to £2.5m, possibly higher, and that any repairs may only prolong the pool life for 5 to 10 years. The Friends of Bingley Pool are disappointed, as the new pool at Squire Lane is not even under construction, and the recommendation from Bradford Council is that the CAT on Bingley Pool is now cancelled. Regeneration options now need to be looked at, including from the Levelling Up fund (although need to wait to see what the eligibility criteria are for this), or as a community effort: the Friends of Bingley Pool need to communicate with the residents of Bingley to see what their wishes are for the future of the pool. They have requested a guarantee of re-provision from Bradford Council in 3 to 5 rather than 10 years, to ensure that the pool does not permanently close prior to a re-provision taking place, are hoping for a reply from Bradford Council this week, and then will start communicating with people of Bingley. The Friends have previously carried out feasibility study, which has been shared with Bradford Council; if the pool closes with no re-provision there will need to be further discussions with Bradford Council on the next steps. At the end of November, the Swim Sport England exercise will be carried out again in the district, to determine whether pool water is necessary in Bingley town. The Friends of Bingley Pool are holding a stall at the next Bingley Farmers' Market the week after next, where they will canvas residents' opinion and will be careful to manage people's expectations regarding the future of pool; aims to be a strategic, community involved

approach. The Chair thanked Mr Morris for attending meeting, and assured the Friends of Bingley Pool that Bingley Town Council support their work, look forward to seeing them at market, and reminded them that they can apply for funding for activities from Bingley Town Council's grant scheme.

Agreed to move onto SIDs item.

2122/134 Speed Indicator Devices (SIDs)

- a) **Resolved** to receive and approve the Risk and Resource Assessment form for SIDs, with slight amendments as suggested by Councillor Williams (including indicating which budget heading the money would come from, and acknowledging the risk involved to the reputation of the Town Council if this project was undertaken prior to the Changing Places toilet build): Councillor Miah to liaise with Councillor Williams to undertake these amendments.
- b) **Resolved** to consider the future purchase of SIDs, and agreed that they are put into consideration for next year's budget, including on the list of priorities.

Cllr Miah left the meeting at 7.30pm.

2122/129 Ongoing

- b) Hub building: The Town Clerk and Deputy Clerk provided an update on the damage to the Hub building, including that the recent visit from the insurance company's loss adjuster advised that a structural engineering visit is required, the cost for which will be covered by the insurance company. They also updated all that the radar keys have now been installed at the two public toilets, which it was agreed to publicise: agreed to arrange a Facilities Management Committee meeting to discuss the need for new signs on the Hub building.

2122/130 Co-option of new Town Council member

Resolved to agree dates for a co-option deadline and extraordinary meeting to co-opt a new member onto the Town Council as follows: deadline of 9th November for receipt of candidate applications, candidates to attend the Finance and General Purposes Committee meeting on 10th November, and extraordinary Full Council co-option meeting to be held on 23rd November.

2122/131 Finance

- a) **Resolved** to receive the schedule of payments to date and to agree the bank reconciliation.
- b) **Resolved** to agree the appointment of Diane Brown as the internal auditor for the year 2021-22, including mid-year and end of year audits.

2122/132 Finance and General Purposes (F&GP) Committee

Resolved that the following recommendations were received and agreed:

- a) Budget 2022-23: priority list to be discussed in more detail at the next Finance and General Purposes Committee meeting (incorporating Bingley floral displays as Priority 1, Changing Places toilet as Priority 2, several projects successfully undertaken in the past as Priority 3, SIDs as Priority 5); to also include riverside walk railings (c£8000) and solar panels (more detailed information required on the latter).
- b) Sale of the Priestthorpe Annexe: agreed to contact Bradford Council regarding the delay relating to the distribution of funds from the sale of the building to request that the proposed Charitable ftonTrust to be set up with a majority of representatives from the Bingley area; and to contact the developers regarding the lack of progress on the new development.
- c) Internal Controls member: Councillor Gibbons agreed; to liaise with the Town Clerk accordingly.
- d) CCTV Privacy Impact Assessment and Internal Controls Policy and checklist ratified.

2122/133 Changing Places Working Group

Resolved to receive the following recommendations and updates from the Changing Places Working Group on the following:

- a) Reviewed the tenders received for the Changing Places toilet facility.
- b) Agreed to enter into open discussion with the three tenderers to enable the Council to fully understand the information received, including confirmation of compliance to the Customer Requirements document, costs of options/choices, timescales, quote validity, best and final price etc., in order to be ready to proceed once the grant and budget issues have been resolved.

2122/135 Membership of Committees and Working Groups

- a) **Resolved** to agree the membership of the Changing Places Working Group as follows: Councillors Kirdale, Malik, Truelove, Williams and non-councillor members Fiona Dunne and Darryl Smith.
- b) **Resolved** to agree the membership of the Climate Emergency Working Group as follows: Councillors Barton, Drucquer, Kirdale and Owen, and to re-invite the non-councillor members.
- c) **Resolved** to agree the membership of the Emergency Support Sub-Committee as follows: Councillors Clough, Drucquer, Owen, Williams, and to re-invite the non-councillor members.
- d) **Resolved** to agree the membership of the Finance and General Purposes Committee as follows: Councillors Beckwith, Carney, Clough, Goode, Gibbons, Miah, Owen, Williams.
- e) **Resolved** to agree the membership of the Neighbourhood Plan Working Group as follows: Councillors Carney, Gibbons, Owen, Truelove, Williams.
- f) **Resolved** to agree the membership of the Planning Committee as follows: Councillors Barton, Clough, Drucquer, Heseltine, Kirdale, Owen, Williams.

2122/136 Policies

- a) **Resolved** to review and adopt the Publication of Supporting Documents Policy, with the following amendment to remove the final sentence.

2122/137 Green and Clean

Resolved to consider updates from Green and Clean from Councillor Goode, including confirmation of the plant orders by the various local groups; and to agree to reinstate the quarterly Green and Clean forums in the spring of 2022.

2122/138 Five Rise Way-marking (pavement signs)

Resolved to receive the update on the Five Rise Way-marking scheme from Councillor Gibbons, including confirmation that Bradford Council were broadly positive to progress with this marking by Easter 2022, the need to apply for licences to re-apply these markings, and potential budget limitations from Bradford Council to cover the cost: currently awaiting a further update on the latter.

2122/139 Play in the Park

Resolved to defer this item until the next meeting.

2122/140 Markets

Resolved to receive an update from the Chair on the markets, including the following:

1. Market proceeded as planned on Saturday 2nd October, despite the poor weather, where the Manorlands Hospice held the charity stall and the Pop Up Brass Band played; thanks were expressed to Ruth Thompson, and Councillors Barton, Goode and Winnard who supported on the day.
2. The next market is due to be held on Saturday 6th November.
3. There will be a meeting with Jane Chidley and Peter Heald of Otley Town Partnership on Saturday 6th November at 12.30pm in the Hub to discuss plans for next year and the market

agreement: any councillors are welcome to attend and bring ideas for improvements etc. which can then be taken to Full Council.

4. The proposed Bingley Farmers' Market dates for 2022 are as follows: January – no market, 5th February, 5th March, 2nd April, 7th May, 4th June, 2nd July, 6th August, 3rd September, 1st October, 5th November, 3rd December.

2122/141 Allotments

Resolved to consider the following allotment issues from Councillor Goode: demolition of derelict building going ahead later this week, followed by site levelling; tree survey has taken place; planning application put in for trees to be removed, currently pending.

2122/142 Remembrance Day

Resolved to receive an update on the Bingley Remembrance Day service on Sunday 14th November 2021, as follows:

1. Usual parade and service in central Bingley, parade will begin on Queen Street at 10.30am and progress to the cenotaph in Myrtle Park for the Act of Remembrance/silence at 11.00am.
2. Councillor Carney to liaise with Lounge Café regarding their planters.
3. To agree litter picking prior to the service, including Councillors Carney and Goode at 9.00am.
4. Services will also be held in Eldwick and Gilstead at 11.00 a.m.

2122/143 Christmas lights switch-on

Resolved to receive an update on the Christmas lights switch-on event on Saturday 27th November 2021, and to agree volunteers for the Town Council stall on the day as follows: Councillors Drucquer, Goode, Owen, Williams and Winnard.

2122/144 Town and Country Planning Association

Resolved to agree to subscribing to membership of the Town and Country Planning Association.

2122/145 Town Clerk's Report

Resolved to receive and approve the Town Clerk's Report.

2122/146 Correspondence

Resolved to consider the correspondence received by the Council and to agree the following:

- a) Email from local police regarding garages by St Joseph's Primary School: acknowledged, thanks to the police for quick response.
- b) Email from Bradford Council regarding Sports Chest funding: acknowledged.
- c) Email/letter from Jason Longhurst at Bradford Council regarding Bingley Pool update: acknowledged, see item 2122/129.
- d) Email on behalf of Micklethwaite Village Society regarding the request for Christmas tree: agreed the society will be considered next year, as part of the schedule.
- e) Email from internal auditor regarding half yearly audit review: acknowledged, see item 2122/131b.
- f) Email from Town and Country Planning Association: acknowledged, see item 2122/145.

2122/147 Promotional items

Resolved to promote the following items for publication:

- Update from Andrew Morris of the Friends of Bingley Pool regarding the future of the pool.
- Radar keys access on Hub toilets.
- Co-option of Town Council member application deadline and co-option meeting dates.
- Supporting Documents Policy agreed.
- Priestthorpe Annexe: letter to be sent to City Solicitor and developers to be contacted.
- Changing Places Working Group updated: tenders agreed and being evaluated.

- Speed Indicator Devices: agreed to be in budget for next year.
- Remembrance Day services.
- Christmas lights switch on event.

2122/148 Exclusion of press and public

Resolved to exclude members of the press and public from items 2122/149 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2122/149 Confidential matter

Resolved to receive an update from the Chair on a confidential matter regarding a complaint regarding a councillor putting the Council into disrepute, now resolved without being referred to the Standards Committee.

2122/150 Date of next meeting

The date of the next meeting agreed as Tuesday 7th December 2021 at 6.30pm to be held at TBC.

The meeting closed at 9.00pm.